ANNOUNCEMENT

Sub : Registration for Online Business English Language Course from 30th November, 2026 - Last Date to apply – 16th November, 2026

We wish to inform you that Global Trade & Services Committee in collaboration with British Council is organizing the Online batches of English Business Language course covering advance business communication for ICAI members, students **from 30th November, 2026 to 5th April, 2027** for Beginner, Elementary, Pre Intermediate, Intermediate, Upper Intermediate and Advanced levels.

The British Council offers the **English for Work online blended learning course**, uses our proven flipped learning approach to combine the **flexibility** of self-study with **teacher-led** live, interactive classes. Learners develop **business English skills** to communicate with **confidence** in **professional** situations. What you can expect is - overall workplace communication skills improvement, vocabulary, pronunciation, and grammatical accuracy enhancement and structured pathways combined with weekly classes at flexible times.

Topics you may study include job interviews, CV or resume writing, describing experience and interests, future plans, travel for work, work routines and schedules, making arrangements, expressing opinions, handling complaints, email writing, negotiations, figures and statistics, writing business proposals and meeting reports, performance appraisals, managing change and projects, suggest solutions, strategic reviews.

Course syllabus can be viewed by clicking here for your ready reference.

Interested candidates are requested to go through the presentation and make the payment of Rs. 14,672/- by clicking the link https://learning.icai.org/committee/global/oelc-nav-26/ **upto 16th November, 2026**

After registration, British Council will check your level and accordingly you will be eligible to join the specific level. The Mobile App based English Score test will be conducted from 23rd November, 2026 to 27th November, 2026 (according to your convenience)

The salient features of the courses are as below:-

1. Course Fees is Rs. 14,672/- (including 18% GST of Rs. 2238/-)
2. Course Duration is 18 weeks with 18 weeks access, with a total of 108 hours expected study time.
3. Each week you will complete 3 hours online exercises before your class, attend a 55 minute live online class at a timing of your choice, attend one Live25 teacher-led webinar of your choice and learn on post class study material.
4. Please note you need to complete this each week, the class and assignments cannot be postponed or taken later. The classes are available 24/7, 7 days a week to book at your own your choice. You can cancel a class 24 hours in advance and rebook the same class in that week. The cancelled class cannot be carried over to the next week.

5. Infrastructure requirements: To access the student portal and attend the live online classes, you will need a desktop/laptop computer (preferred) or a mobile device (tablet, smartphone), a reliable Internet connection, a headset or headphones with a built-in microphone and a working webcam.
6. **Pre Online assessment test will be conducted by British Council for the registered candidates from 23rd November, 2026 to 27th November, 2026 (fees for assessment is already included in the course fees).**
7. **Online Certificate can be downloaded by the learner from English Online Learning Platform of British Council after successful completion of the course provided the learner completes 67% of the assignment and attends 4 out of 6 classes per module of 6 weeks each.**
8. Only ICAI Members and Students are eligible to enrol in the said course.

Refund Policy for Cancellation of Seat:

- **Full fees will be refunded if refund request received before 16th November, 2026**
- **10% fees will be refunded if refund request received on 17th November, 2026**
- **No fees will be refunded if refund request received on 18th November, 2026 or onwards**

NOTE : - Please note that the duration of the course is 18 weeks and the access for the course will be given for 18 weeks only to the learners

Further, In case of any query you may write at global@icai.in

Thanks and Regards,

Global Trade & Services Directorate
The Institute of Chartered Accountants of India
(Set up by an Act of Parliament)
'ICAI BHAWAN', 2nd Floor- Admin Block
A-29, Sector-62, Noida - 201309
Ph. : 0120 304 5979
Join our WhatsApp Group: Click here to join